



We are a Christ-centered Catholic faith community  
that celebrates diversity and fosters spiritual growth,  
inspiring all to reach their full potential in mind, body and spirit.

AGENDA AND MATERIAL

# INAUGURAL MEETING OF THE BOARD

TUESDAY, NOVEMBER 22, 2022  
6:00 P.M.

SAINT MICHAEL CATHOLIC HIGH SCHOOL  
8699 MCLEOD ROAD, NIAGARA FALLS, ONTARIO

PUBLIC ACCESS LIVE STREAM LINK: : <https://meet.google.com/hbd-expv-voi>

**Note:** The Chief Executive Officer (CEO) will preside until the Election of the Chair of the Board in accordance with Section 208-5 of the Education Act.

## A. ROUTINE MATTERS

1. Meeting Called to Order – *Camillo Cipriano, Director of Education/CEO/Secretary-Treasurer* -
2. Land Acknowledgement -
3. Opening Prayer – *(Most Rev.) Gerard P. Bergie, D.D., Bishop of St. Catharines  
Honorary Chair of the Board* -
4. Roll Call -
5. Declaration of Conflict of Interest -
6. Returns of Election A6
7. Declaration of Office and Oath of Allegiance – *(Most Rev.) Gerard P. Bergie, D.D., Bishop  
of St. Catharines, Honorary chair of the Board  
& His Worship Bruce W. Phillips, Local  
Administrative Justice of the Peace Niagara* A7
8. Election of Chair A8
9. Election of Vice-Chair -
10. Chair’s Remarks -
11. Vice-Chair’s Remarks -

## B. COMMITTEE AND STAFF REPORTS

1. Board Committees B1

## C. MOMENT OF SILENT REFLECTION FOR LIFE

## D. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
NOVEMBER 22, 2022**

***PUBLIC SESSION***

**TITLE: RETURN OF ELECTIONS**

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: November 22, 2022



## REPORT TO THE INAUGURAL MEETING OF THE BOARD NOVEMBER 22, 2022

### RETURNS OF ELECTION

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#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

7. **INAUGURAL MEETING OF THE BOARD**
  - iii. *At the inaugural meeting following a municipal election, the Director of Education shall read the returns of the election to the Board as certified to them by the municipal clerks and may request a Judge to attend to take the Declaration and the Oath of Allegiance as set out in the Education Act.*

#### RETURN OF ELECTIONS RESULTS 2022

<b>Grimsby/Lincoln/West Lincoln</b>	Doug Joyner
<b>Lakeshore (Fort Erie/Port Colborne/Wainfleet)</b>	Danny Di Lorenzo
<b>Niagara Falls</b>	Joseph Bruzzese
<b>Niagara Falls</b>	Jim Marino
<b>St. Catharines/Niagara-on-the-Lake</b>	Natalia Benoit
<b>St. Catharines/Niagara-on-the-Lake</b>	Larry Huibers
<b>Thorold/Merritton</b>	Rhianon Burkholder
<b>Welland/Pelham</b>	Paul Turner

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: November 22, 2022



## Certificate of Election Results and Votes Cast

School Board Trustee

### Niagara Catholic District School Board

I, Sarah Kim, Town Clerk for the Corporation of the Town of Grimsby do hereby certify that, in accordance with the Certificate of Votes Cast received by me from the Clerk of each of the following municipalities: Town of Grimsby, Town of Lincoln, and the Township of West Lincoln, the certified candidates listed below received the votes that follow their respective names for the office of School Board Trustee – Niagara Catholic District School Board.

### Niagara Catholic District School Board

*(Representing the municipalities of Grimsby, West Lincoln, and Lincoln)*

#### Official Results

<b>Municipality</b>	<b>Candidate</b>	<b>Votes</b>
Town of Grimsby	Doug JOYNER	486
	Leanne PRINCE	640
	Roberta SKOKO	357
Town of Lincoln	Doug JOYNER	235
	Leanne PRINCE	275
	Roberta SKOKO	236
Township of West Lincoln	Doug JOYNER	355
	Leanne PRINCE	140
	Roberta SKOKO	72
Total votes	<b>Doug JOYNER</b>	<b>1076</b>
	Leanne PRINCE	1055
	Roberta SKOKO	665

Dated this 26<sup>th</sup> day of October, 2022

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Sarah Kim  
Returning Officer/Town Clerk



**THE CORPORATION OF THE TOWN OF FORT ERIE  
2022 MUNICIPAL SCHOOL BOARD ELECTION  
CERTIFIED RESULTS**

In accordance with the *Municipal Elections Act, 1996*, I the undersigned Town Clerk of the Town of Fort Erie certify the results of the School Board Elections held October 24, 2022 and declare the candidates with the highest number of votes to be elected:

<b>TRUSTEE, DISTRICT SCHOOL BOARD OF NIAGARA</b>	<b>Town of Fort Erie Results</b>	<b>City of Port Colborne Results</b>		<b>Combined Area Results (Fort Erie &amp; Port Colborne)</b>
DAME, Gregg	915	1113		2028
<b>JOVANOVIC, Susan</b>	<b>3162</b>	<b>1441</b>		<b>4603</b>
RIEL, Owen	2841	751		3592
<b>TRUSTEE, NIAGARA CATHOLIC DISTRICT SCHOOL BOARD</b>	<b>Town of Fort Erie Results</b>	<b>Port Colborne Results</b>	<b>Township of Wainfleet Results</b>	<b>Combined Area Results (Fort Erie, Port Colborne, &amp; Wainfleet)</b>
DESJARDINS, Karen	478	290	118	886
<b>DI LORENZO, Danny</b>	<b>568</b>	<b>713</b>	<b>188</b>	<b>1469</b>
EATON-TURNER, John	156	118	50	324

  
\_\_\_\_\_  
Carol Schofield  
Town Clerk/Returning Officer

October 26, 2022  
Date



**CERTIFICATE OF ELECTION RESULTS**  
*Municipal Elections Act, 1996*

I hereby certify that during the municipal election held on Monday, October 24, 2022, for the office listed below, the certified candidates received the votes that follow their respective names:

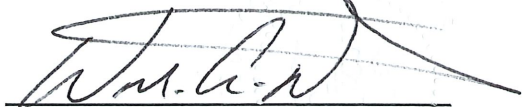
**Number of Registered Voters in the City of Niagara Falls: 68,2019**

**OFFICE: Niagara Catholic District School Board**

Candidate Name	Votes	Percentage
Jim MARINO	3,496	45.10%
Joseph BRUZZESE	2,524	32.56%
Jose KAFIE	1,731	22.33%

- **Top 2 Elected**

Dated this 25<sup>th</sup> day of October, 2022

  
**William G. Matson, City Clerk /  
Returning Officer**

**City of St. Catharines  
Certificate of Election Results  
(Municipal Elections Act, 1996)**

I, Kristen Sullivan, City Clerk for the City of St. Catharines, in the Regional Municipality of Niagara, hereby certify that during the municipal election held on Monday, October 24, 2022, for the offices listed below, the certified candidates received the votes that follow their respective names.

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**

<b>Candidate</b>	<b>Total</b>
<b>Natalia BENOIT</b>	2,948
<b>Larry HUIBERS</b>	2,398
Jolanta Pawlak	1,991

These certified results are dated at the City of St. Catharines, Ontario this 25<sup>th</sup> day of October, 2022.



Kristen Sullivan, City Clerk  
City of St. Catharines in the Regional Municipality of Niagara





**Form 29**  
**City of Thorold**  
**Declaration of Election Results**  
**Municipal Elections Act, 1996, as amended s.55(4)(a)**

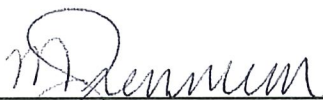
I, Matthew Trennum, Clerk of the Corporation of the City of Thorold, in the Regional Municipality of Niagara, hereby declare that in accordance with the certified election results received from the City of St. Catharines, the following certified candidates received the number of votes that follow their respective names, for the Office of School Board Trustee for the Niagara Catholic District School Board, as a result of the Municipal Election held October 24, 2022.

Candidate for English Separate School Board Trustee	Votes		
	Thorold	St. Catharines – Ward 1	Total Combined
BURKHOLDER, Rhianon	1,104	446	1,550
BURTON, Cameron	423	331	754

Furthermore, I Matthew Trennum, Clerk of the Corporation of the City of Thorold, in the Regional Municipality of Niagara, hereby declare the following certified candidate, elected.

Office	Elected Candidate
Niagara Catholic District School Board – Trustee (Thorold & St. Catharines Ward 1)	Rhianon Burkholder

DATED this 26<sup>th</sup> day of October, 2022

  
Matthew Trennum,  
Clerk/Returning Officer





**DECLARATION OF ELECTION OF CERTIFIED CANDIDATE(S)**  
**2022 Municipal and School Board Election – Monday, October 24, 2022**  
*Municipal Election Act, 1996, (s.55(4)(a))*

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I, Tara Stephens, City Clerk of the Corporation of the City of Welland, in the Regional Municipality of Niagara, hereby declare the following certified candidate or candidates elected as a result of the Municipal Election held on Monday, October 24, 2022.

<b>NAME OF CERTIFIED CANDIDATE:</b>	<b>OFFICE:</b>
SUE BARNETT	SCHOOL BOARD TRUSTEE – DISTRICT SCHOOL BOARD OF NIAGARA
PAUL TURNER	SCHOOL BOARD TRUSTEE – NIAGARA CATHOLIC DISTRICT SCHOOL BOARD

Dated this 25 day of OCTOBER, 2022

Tara Stephens  
City Clerk

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
NOVEMBER 22, 2022**

***PUBLIC SESSION***

**TITLE: DECLARATION OF OFFICE  
& OATH OF ALLEGIANCE**

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: November 22, 2022



## **REPORT TO THE INAUGURAL MEETING OF THE BOARD NOVEMBER 22, 2022**

### **DECLARATION OF OFFICE & OATH OF ALLEGIANCE**

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#### **BACKGROUND INFORMATION**

Excerpt from Niagara Catholic District School Board By-Laws:

- 7. INAUGURAL MEETING OF THE BOARD**
  - iii. At the inaugural meeting following a municipal election, every person elected to the Board shall make and sign the Declaration and the Oath of Allegiance before the Secretary of the Board or before any person authorized to administer an oath unless such requirement was fulfilled prior to the organizational meeting.*

Administering the Declaration of Office and Oath of Allegiance to the elected Trustees 2022-2026 will be His Worship Bruce Phillips with (Most Rev.) Gerard P. Bergie, Bishop of St. Catharines and Honorary Chair of the Board.

Attached to this report is a copy of the Declaration of Office and Oath of Allegiance for information.

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: November 22, 2022



## DECLARATION

I, \_\_\_\_\_, solemnly declare that

1. I am not disqualified under any Act from being a member of  
**THE NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
(Name of Board)
2. I solemnly declare that I will truly, faithfully, impartially and to the best of my ability execute the office of Board member, and that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or malversation or other undue execution of the said office and that I will disclose any pecuniary interest, direct or indirect, as required by and in accordance with the *Municipal Conflict of Interest Act*.

\_\_\_\_\_  
(Signature of Trustee)

Declared before me at **NIAGARA FALLS** in the Regional Municipality of Niagara this  
**TWENTY SECOND** day of **NOVEMBER** 20**22**

\_\_\_\_\_  
(Signature of Commissioner)

\_\_\_\_\_  
(Signature of Secretary of the Board)

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## OATH OF ALLEGIANCE

I, \_\_\_\_\_, swear that I will be faithful and bear-true  
(Name of Trustee)  
allegiance to His Majesty, King Charles III.

\_\_\_\_\_  
(Signature of Trustee)

Sworn before me at **NIAGARA FALLS** in the Regional Municipality of Niagara this  
**TWENTY SECOND** day of **NOVEMBER** 20**22**

\_\_\_\_\_  
(Signature of Commissioner)

\_\_\_\_\_  
(Signature of Secretary of the Board)

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
NOVEMBER 22, 2022**

***PUBLIC SESSION***

**TITLE: ELECTION OF CHAIR & VICE-CHAIR**

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer  
Date: November 22, 2022



## REPORT TO THE INAUGURAL MEETING OF THE BOARD NOVEMBER 22, 2022

### ELECTION OF CHAIR AND VICE-CHAIR

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#### BACKGROUND INFORMATION

Excerpt from Niagara Catholic District School Board By-Laws:

#### 7. INAUGURAL MEETING OF THE BOARD

##### *v. Election of Chair & Vice-Chair*

- a) The members shall elect one of themselves to be Chair at the Inaugural Meeting and at the first meeting after a vacancy occurs in the office of Chair.*
- b) The Director of Education shall name the scrutineers appointed for the election of the Chair and Vice-Chair.*
- c) The election of the Chair shall be by nomination and vote by ballot. The candidate receiving a clear majority of votes cast by all members present shall be elected but the count shall not be declared. Should no candidate receive a clear majority of votes cast, the candidate receiving the least number of votes shall be dropped and balloting shall be continued in this manner until a majority of ballots cast shall be in favour of one (1) person or an equality of votes results in a tie, in which case one (1) further ballot shall be held. If an equality of votes shall result again, the candidates shall draw lots (straws) to fill the position. The drawing of lots shall be done in alphabetical order and the person who draws the longest straw shall be elected.*
- d) The person elected Chair shall be Chair until the next organizational meeting and shall at once take the chair and preside over the election of Vice-Chair (in the manner set out with respect to the election of the Chair in section (v (c) above) and the further conduct of the meeting. The Chair has the right to vote as any other trustee for the position of Vice-Chair. The person elected Vice-Chair shall be Vice-Chair until the next organizational meeting of the Board.*
- e) Ballots - The scrutineers shall be instructed by resolution to destroy the ballots.*

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: November 22, 2022



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
INAUGURAL MEETING OF THE BOARD  
NOVEMBER 22, 2022**

***PUBLIC SESSION***

**TOPIC: BOARD COMMITTEES**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2023:

- Blessed Trinity Catholic Family of Schools Attendance Area Ad Hoc Committee
- Denis Morris, Holy Cross, and Saint Francis Catholic Family of Schools Attendance Area Ad Hoc Committee
- Growth & Retention Ad Hoc Committee
- Lakeshore Catholic Family of Schools Attendance Area Ad Hoc Committee
- Notre Dame College Family of Schools Attendance Area Ad Hoc Committee
- Saint Michael and Saint Paul Catholic Family of Schools Attendance Area Ad Hoc Committee

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Recommended by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: November 22, 2022



## REPORT TO INAUGURAL MEETING OF THE BOARD NOVEMBER 22, 2022

### BOARD COMMITTEES

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#### BACKGROUND INFORMATION

In accordance with the Niagara Catholic District School Board By-Laws (100.1):

##### ***19. COMMITTEE MEETINGS***

- v. All committees shall be established by Board resolution. The Chair, in consultation with the Vice-Chair, shall, by the Board meeting following the meeting at which a committee is established, appoint members to Board Committees, excluding the Committee of the Whole, which is made up of all trustees.*

In accordance with the Niagara Catholic District School Board By-Laws:

##### ***19. COMMITTEE MEETINGS***

###### ***v. (b) Ad-Hoc Committees***

*The Board may establish Ad-Hoc committees as required. The establishing motion shall indicate the specific mandate of the committee, the membership of the committee, and the due date of the final report. All Ad-Hoc committees shall require a new Board motion at the yearly organizational meeting of the Board. The Chair of the Ad-Hoc committees shall be elected at the first meeting of the committee by the members of the committee held after the Annual Organizational Meeting of the Board.*

The following six (6) Ad Hoc Committees are identified for renewal in Appendix A:

1. Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
2. Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
3. Growth & Retention Ad Hoc Committee
4. Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
5. Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
6. Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

Appendix A lists the number of Trustee members required for the 2023 Ad Hoc, Statutory, Standing and Liaison Committees.

Trustees are requested to indicate their interest in serving on specific committees by submitting the attached Appendix A form to the Chairperson of the Board through the Office of the Director of Education.

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the continuation of the following Ad Hoc Committees for the year 2023:

- Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Growth & Retention Ad Hoc Committee
- Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee
- Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee

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Prepared by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Presented by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Recommended by: Camillo Cipriano, Director of Education/Chief Executive Officer/Secretary-Treasurer

Date: November 22, 2022



## 2023 BOARD COMMITTEE MEMBERSHIP

Members to the Committees are appointed by the Chair of the Board  
in consultation with the Vice-Chair of the Board.

Trustees are requested to indicate their interest in serving on specific Committees  
by submitting this form to the Chair of the Board through the  
*Office of the Director of Education by the December 6, 2022 Committee of the Whole Meeting*

STATUTORY COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2023 MEMBERSHIP
<b><i>Audit Committee</i></b> <i>O. Reg. 361/10, s. 7 (1). The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.</i>	<i>3 Trustees required</i>	
<b><i>Niagara Catholic Parent Involvement Committee (N.C.P.I.C.)</i></b>	<i>2 Trustees required</i>	
<b><i>Special Education Advisory Committee (S.E.A.C.)</i></b>	<i>2 Trustees &amp; 1 Alternate required</i>	
<b><i>Supervised Alternative Learning Committee (S.A.L. Committee)</i></b>	<i>2 Trustees required</i>	

STANDING COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2023 MEMBERSHIP
<b><i>Disciplinary Hearing Committee</i></b> <i>NOTE: All Trustees serve as alternates for this Committee only</i>	<i>3 Trustees required</i>	

AD HOC COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2023 MEMBERSHIP
<b><i>Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	
<b><i>Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	
<b><i>Growth &amp; Retention Ad Hoc Committee</i></b>	<i>All Trustees</i>	All Trustees
<b><i>Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	
<b><i>Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	
<b><i>Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i></b>	<i>3 Trustees required</i>	

OTHER LIAISON COMMITTEES	TRUSTEE MEMBERSHIP MANDATED	2023 MEMBERSHIP
<b><i>Staff Wellness Committee</i></b>	<i>1 Trustee required</i>	